



# NIGERIAN CIVIL AVIATION AUTHORITY

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## ALL OPERATORS LETTER (AOL 088)

**CIRCULAR REF:** NCAA/DAWS/AD.1104/AOL 088/VOL.1  
**DATE:** 23<sup>rd</sup> August 2023  
**TO:** All AOC Holders  
**FROM:** Nigeria Civil Aviation Authority  
**ATTN:** Accountable Manager/Quality Manager  
**SUBJECT:** **MODIFICATION AND REPAIR RECORDS AND POST  
MODIFICATION AND REPAIR ACTIONS**

### BACKGROUND

The NCAA has discovered that some airlines have not been complying properly with the requirements of Nig. CARs Part 9.4.1.11, most especially paragraphs (c) and (d) which state that *(c) Each AOC holder shall, promptly upon completion, prepare a report of each major modification or major repair of an aircraft or aeronautical product. (d) The AOC holder shall submit to the Authority a copy of each report of a major modification and shall keep available for inspection a copy of each report of a major repair.*

A recent review of modifications and repairs records by the NCAA revealed that the Nig. CARs Part 5.7.1.1 and IS 5.7.1.1 Major Repair and Modification form AC-AWS014A are either not being submitted back to NCAA or executed properly, most especially section 7 on approval to return to service.

### NCAA's DETERMINATION

The NCAA has decided to bring this to the attention of all AOC holders and also remind them of the additional requirements contained in IS9.4.1.11 for post modification and repair actions like incorporating the details in their existing data, supplements to the approved aircraft flight manual, maintenance instructions, instructions for continuing airworthiness, and repair instructions.. Henceforth, any AOC holder that violates the regulations of Modifications and Repairs will be subjected to appropriate enforcement actions.

### ACTION REQUIRED

All AOC holders are hereby required to:

1. Review the modifications and repairs records on all their aircraft and liaise with their Principal Inspectors to submit NCAA Form AC-AWS014A if they cannot find it in their correspondences that they have done so.

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2. Ensure that the actions required by IS.9.4.1.11 are complied with henceforth.

Please, comply accordingly.



**Engr. Gbolahan Abatan**  
**Director, Airworthiness Standards**  
For: Director General of Civil Aviation