



NIGERIAN CIVIL AVIATION AUTHORITY

Corporate Headquarters: Nnamdi Azikwe International Airport, Domestic Wing, Abuja.
Tel: +234 811 115 0990, +234 811 115 113.

ALL OPERATORS LETTER

CIRCULAR REF: NCAA/DAAS/ARD/TECH/090/I/2

DATE: 3rd September, 2023
TO: All Heliport Operators
FROM: Nigeria Civil Aviation Authority
SUBJECT: **PROPOSAL FOR THE AMENDMENT OF ANNEX 14, VOLUME II CONCERNING HELIPORT SPECIFICATIONS**

I am directed to forward herewith ICAO State letter No: AN 4/1.1.58-23/32 dated 27th April, 2023 on the above subject, and the attached proposed amendment to Annex 14 Volume II concerning heliport specifications for the attention and necessary action of heliport operators.

The proposal introduced amendments related to certification and a safety management system (SMS) at heliports, obstacle limitation surfaces and visual aids (lighting) associated with heliports will include, among other things;

- i. That States shall certify heliports used for international operations in accordance with the specifications contained in this Annex as well as other relevant ICAO specifications through an appropriate regulatory framework.
- ii. In addition to certifying heliports intended to be used by helicopters in international civil aviation, certifying heliports that are open to public use is deemed to be beneficial for the safety, regularity and efficiency of these operations.
- iii. The regulatory framework shall include the establishment of criteria and procedures for the certification of heliports.
- iv. As part of certification process, States shall ensure that a heliport manual which will include all pertinent information on the heliport site, facilities, services, equipment, operating procedures, organization and management including a safety management system (SMS), is submitted by the applicant for approval/acceptance prior to granting the heliport certificate.

Abuja Regional Office: +234 811 115 3888;

Lagos Regional Office: +234 (1) 2790421, +234 (1) 2790432; Kaduna Regional Office: +234 807 776 8881


Kano Regional Office: +234 815 555 6642; Port Harcourt Regional Office: +234 7059233510.

NCAA Call Center: +234 (1) 2790439; Email: info@ncaa.gov.ng Website: www.ncaa.gov.ng

v. Guidance on the contents of a heliport manual, including procedures for its submission and approval/acceptance, verification of compliance and granting of a heliport certificate, has been provided in the Heliport Manual (Doc 9261) for the certification of heliports.

You are please advised to send your comments within 14 days of receipt of this letter to facilitate timely response to ICAO in order to meet submission deadline as appropriate.

Please, accept the assurances of the Director General of Civil Aviation's highest regards.



Engr. G. Balang

Director, Aerodrome and Airspace Standards

For: DGCA