# CHAPTER 7B

## CERTIFICATION OF FOREIGN APPROVED MAINTENANCE ORGANIZATION.

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## 1.0 PURPOSE

**1.1 This chapter is issued to provide guidance to the Authority Inspectors when certifying Foreign Maintenance Organizations.**

**1.2 The process is designed to ensure that the Foreign AMOs fully understands the Nigeria Civil Aviation Regulations and ensure full compliance when maintaining Nigeria registered aircraft, including its engines, components and issuing appropriate Certificate of Release to Service (CRS).**

## 2.0 REFERENCES:

**2.1** Part 6 of the Nigeria Civil Aviation Regulations

**2.2** Part 5 of the Nigeria Civil Aviation Regulations

**2.3** Part 9 of the Nigeria Civil Aviation Regulations

**2.4** Part 8 of the Nigeria Civil Aviation Regulations

**2.5** NCAA-AC-AWS007B Certification of Foreign Approved Maintenance Organization (AMO)

**2.6** CHECKLISTS: CL: O-AWS007, CL: O-AWS007B

**2.7** FORMS: FORM: AC-AWS007B, AC-AWS007F

## 3.0 INFORMATION AND GUIDANCE

**3.1** General Information

3.1.1 The Foreign AMO must hold a valid local Authority Approval appropriately rated for the scope of maintenance to be carried out on Nigeria registered aircraft, any other recognized Authority Approval would be an added advantage (FAA, EASA, Transport Canada etc.). The NCAA scope of approval shall be limited to the scope of work approved by the local Authority.

3.1.2 The AMO shall have an effective working independent quality system to ensure that the AMO remains in compliance with the local approving Authority regulatory requirements and the special conditions supplement (SCS) to a Foreign AMO Maintenance Procedures Manual (MPM)/ Procedures Manuals approved by the Authority in accordance with part 6.5.1.1 of the Nigeria Civil Aviation Regulations.

**3.1.3 Physical Inspection of Maintenance Facilities**

a) The Authority shall identify and be satisfied that the AMO can demonstrate compliance and capability of all the functions for the ratings applied for as required by the Regulations.

b) Areas normally inspected would include, but are not limited to:

(i) Management Team Structure and Qualification Requirements,

(ii) Functioning of the Independent quality System;

(iii) Technical personnel assessment, training programme and records.

(iv) Sufficient numbers of qualified personnel.

(v) Equipment, Tools and Material

(vi) Airworthiness Data

(vii) Maintenance Certification and records

(viii) Reporting of Unairworthy Conditions

(ix) Continued validity of the Approval

**3.1.4 Certification**

(a) When satisfied that all requirements for Certification of an AMO under the Nig.CARs part 6 have been met, the AMO would be granted.

(b) The AMO Certificate is valid for twenty-four (24) Calendar months as provided under Nig.CARs Part 6.2.1.7 unless otherwise specified by the Authority.

**3.1.5 Records:**

(a) A new file is required for every Approved Maintenance Organization (AMO) to keep records of the documents generated during the Certification process.

(b) The Certification report should include:

(i) The Application Form for Approved Maintenance Organizations Forms: FORM:AC-AWS007B, AC-AWS007F

(ii) Soft copy of Maintenance Organization Exposition/Repair station Manual (RSM)

(iii) Special Conditions Supplement (SCS) to a Foreign AMO Maintenance Procedures Manual (MPM)

(iv) All correspondences between the applicant and the authority.

(v) Proof of payment of the approval fee (as applicable)

(vi) A summary of all findings encountered during the inspection and corrective actions taken by the applicant.

(vii) Copy of the Maintenance Support Agreements (as applicable)

(viii) Copy of the local AMO Certificate and Certificates of other Civil Aviation Authorities.

(ix) Completed CL: O-AWS007, CL: O-AWS007B

(x) Copy of NCAA AMO Certificate and Operations Specifications