



NIGERIAN CIVIL AVIATION AUTHORITY

P.M.B. 21029, 21038, IKEJA-LAGOS.

ALL OPERATOR'S LETTER (AOL 078)

Circular Ref: NCAA/DAWS/AD.1104/AOL 078/Vol.1

Date: 26th March, 2020

To: All Aircraft Operators

From: Directorate of Airworthiness Standards

Attn: Director of Maintenance/Quality Manager

Subject: PROPER MAINTENANCE OF AIRCRAFT ON STORAGE

The purpose of this letter is to remind all airline operators and aircraft owners of the necessary short term or long term maintenance requirements that are applicable to any aircraft that is put out of service for short or long periods of time for whatsoever reason.

Background

The Authority has been made aware of the decisions taken by many aircraft operators/owners to suspend flight operations for indefinite periods of time as a way of curtailing the spread of the pandemic COVID-19.

While the Authority commends airlines and aircraft owners for these decisions that were taken in the interest of health and safety for the general public regardless of the financial losses involved, it behoves the Authority to kindly remind all concerned aircraft owners/operators of the need to ensure that all affected aircraft are kept in airworthy condition by performing all necessary maintenance requirements on them.

Actions Required

1. Effective immediately, all airlines and/ or aircraft owners shall make a determination on each aircraft in their fleet that shall be put under short-term or long term storage or that will be maintained in accordance to the aircraft maintenance program during the period the aircraft will be out of service, and implement same.
2. Prior to returning to service any aircraft that is under short term or long term storage or under an approved maintenance programme, all aircraft operators/owners are to ensure that:

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Lagos Office: AVIATION HOUSE, Murtala Muhammed International Airport (MMIA) Domestic Wing, Ikeja.

Tel: +234 (1) 4721521 **Fax:** +234 (1) 2790421 **Consumer Protection:** +234 (1) 7607286 (24hrs): **Airworthiness:** +234 (1) 4734482;

Licensing: +234 (1) 7739972; **Operations:** +234 (1) 4714339; **Switch Board:** +234 (1) 7610036, +234 (1) 7610037.

Email: info@ncaa.gov.ng **Website:** www.ncaa.gov.ng

- 2.1. All Storage/Preservative maintenance requirements are carried out on the aircraft/aircraft components at regular intervals and in accordance with the procedures stated in the Aircraft Maintenance Manuals/Approved Maintenance Program/Manufacturers' Technical documents;
 - 2.2. All due maintenance requirements are accomplished;
 - 2.3. The aircraft is properly cleaned and disinfected in accordance to World Health Organization (WHO) Guide to Hygiene & Sanitation in Aviation 2009, and Operational Considerations for Managing COVID-19 Cases or Outbreak in Aviation 2020 using disinfecting agents approved by the aircraft manufacturer; and
3. The Authority is notified prior to returning the aircraft to service.
 4. All airlines/aircraft owners shall immediately inform the Authority on their choices of maintenance actions and send same using the format below by email to their respective Principal Maintenance Inspectors (PMI's) and to the email in the attached format (Appendix 1).

In the event that none of the above is observed, the Authority may require the airlines to liaise with the OEMs on what to do in order to bring back the aircraft to service which is not a desirable option.

All aircraft operators and owners are kindly informed to take note of these requirements and to adhere strictly to them.

Please, be guided accordingly.



Engr. Ita Awak
Director, Airworthiness Standards.
For: Director General.

Appendix 1

AIRCRAFT MAINTENANCE MANAGEMENT REQUIREMENTS DURING THE COVID-19 PANDEMIC PERIOD

Name of Airline			
Date			
Aircraft Type	Aircraft Registration Marks	A/C S/N	Type of Maintenance (Short term Storage or Long term storage or Scheduled maintenance)
B737	5N-XXX	1234	Short term storage

Prepared by : Signature/Date.....

Send the completed data to:

1. Email address of the respective Principal Maintenance Inspector
2. ita.awak@ncaa.gov.ng, yusuf.eyitayo@ncaa.gov.ng